

**To review Rosevale Accountants Payroll Services and consider any actions  
and associated expenditure**

Minutes of the Meeting of the Personnel Committee held at the Guildhall on Thursday  
30th March 2023 at 6.30 pm

**126/22/23      TO REVIEW ROSEVALE ACCOUNTANTS PAYROLL SERVICES  
AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE**

It was proposed by Councillor Peggs, seconded by Councillor Stoyel and  
**RESOLVED** to continue with the temporary appointment of Rosevale  
Accountants to outsource processing of payroll and to further review at  
the next Personnel Committee meeting.

Rosevale Accounts and BrightPay Fees - £8.50 + VAT per employee per month;

Budget Code 6305 Finance Software expenditure:

1. Zahara - £1,861.50 (12 months)
2. Xero Fees - £336.00 (12 months)
3. BrightPay - £2,618 (Rosevale Payroll Fees for 11 months up to Feb 24)

Total £4,816

**Budget Code:** 6305 Finance Software

**Budget Availability:** £3,782

It is recommended to vire £1,034 to cover the above expenditure.

**FROM:** 6652 PF Employers Pension

**TO:** Finance Software

**End of Report  
Town Clerk/RFO**